

IMPORTANT INSTRUCTIONS TO ALL THE CANDIDATES AND PARENTS

1. Students **MUST Report** to the Counselling Hall **15 Minutes** before the scheduled time.
2. Candidates bring all your original certificates during Counselling. The Candidate is not able to produce Original certificates, their admission stands cancelled.
3. Admission fee Resident Rs.4000/- and Non-Resident Rs.6000/- (Approximately). Scheduled fees subject to change from the approval of the Government.
4. Candidates **Reporting Late** for the Counselling shall have **No Right** to claim the rank.
5. **Either Father or Mother** of the candidate should accompany the students for the Counselling/ Admission.
6. **Either Father or Mother alive, Guardian is not allowed to sign in admission form.**
7. Students should be dressed formally and proper hair cut is must for boys. Neck chain, ear ring and hand ring are not allowed. If any student found indiscipline, they are not allowed to attend counselling.
8. All Admissions provided is '**Only Provisional**'. In case, if any of the document submitted is found to be **false/ fake**, the admission will **Stand Cancelled**.

9. The Admitted candidates pay their full fees during admission. Otherwise, their admission stands cancelled on that day itself.

10. If any candidate who has been admitted and later on wish to cancel his/her admission, can do so, fees is not reimbursed. The **Reimbursement of the Fees** will only be made, if the candidate is seeking admission in CENTAC or PONDICHERRY UNIVERSITY only. Anyhow, the money paid as **University Fees will not be reimbursed.**

11. All decisions pertaining to Admission shall be made as per the Prospectus 2026-27.

12. Solicit the co-operation of all candidates and parents for the smooth conduct of Counselling.

CONVENOR, CAPASC